

# ATTENTION JUNIORS!

## APPLY NOW FOR BUSINESS INTERNSHIP/CCE 2014-2015

### WHAT IS BUSINESS INTERNSHIP/CCE?

- Business Internship/CCE is a program offered to Eureka High School seniors through the cooperation of the school and the employers in the business community.
- CCE gives you the opportunity to earn money while learning at two places—school and work!

### BUSINESS INTERNSHIP/CCE SCHEDULE

- Students are required to enroll in four classes. (They may take five, six or seven classes, if they want to.)
- Their courses must include the Business Internship/CCE class, which is offered 1<sup>st</sup> or 3<sup>rd</sup> hours.
- Students may be in CCE and be dual enrolled, which may decrease the number of required on-campus classes.
- After their last class, they devote the rest of the day, evening, or weekend to on-the-job supervised training at their internship job. This is a great chance for an extended “shadowing” of their future career.
- Each student is responsible for providing their own transportation. A parking permit may need to be purchased.

### TOPICS COVERED

- Marketing and Advertising
- Career Preparation
- Entrepreneurship
- Employment Related Activities
- Financial Planning
- Computer Simulations
- Business Ethics
- DECA

### CREDIT EARNED

- Students earn 2 or 3 practical arts credits for one year of Business Internship/CCE.
- One credit is earned by taking the Business Internship/CCE class, and the other 1 or 2 credits are earned for the work experience.
  - 1 credit is earned for working an average of 10-19 hours per week averaged over the semester.
  - 2 credits are earned for working an average of 20 or more hours per week averaged over the semester.

### HOW TO APPLY

Enroll in a 7 period schedule.

Return the completed application to Mrs. Haar in Rooms 703, 708 or to your guidance counselor.

Mrs. Haar will contact you to schedule an interview during February/March. Once accepted into the program, you will then change your schedule to include Business Internship/CCE.

For further information, contact Mrs. Haar at (636) 733-3146 or stop by Rooms 703, 708.

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### **CCE APPLICATION FOR ADMISSION**

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Student number: \_\_\_\_\_

Do you plan to attend college? \_\_\_\_\_ Major area of study? \_\_\_\_\_

List the places you have worked, starting with the most recent first.

NAME OF BUSINESS	DATES	TYPE OF WORK
_____	_____	_____
_____	_____	_____

Are you employed now? \_\_\_\_\_ If so, where? \_\_\_\_\_

List two teachers at this school as references: \_\_\_\_\_  
\_\_\_\_\_